

Job No: _____

Fitting Date: _____

Name: _____

Fitter: _____

Initial Entry done:

By: _____

Deposit Paid:

Deposit Entered: By: _____

Fitting Booked:

Confirmed with Customer: By: _____

Stock Reserved (PR _____):

By: _____

Stock Allocated:

By: _____

Bespoke Goods Ordered:

By: _____

Bespoke Goods Entered onto computer:

By: _____

Details Entered & Order Confirmation Printed:

By: _____

Requisition Data Entered:

By: _____

Order Confirmation Text Printed:

By: _____

Order Confirmation Printed & Sent:

By: _____

Fitting Converted & Bespoke Goods Picked:

By: _____

Fitting Instructions Added:

By: _____

Goods Picked:

By: _____

Plans Faxed:

By: _____

Customer Ref:	
Rooms	
H/S/L	
Uplift	
Furniture	
Vinyl	
Carpet Tiles	
Vinyl Tiles	
Wood Flooring	
Lino	
Antico	
Screed	
Hardboard	
Plywood	
Time Slots:	

Whipping Sheet:

Roll Breakdown:

Whipping / Binding:

Carpet to be Cut: ___ / ___ / ___

By: _____

Sent Off: ___ / ___ / ___

Back at W/house: ___ / ___ / ___

Balance Payable To Fitter:

Balance To Be Charged To Credit Card:

Balance Payable before fitting:

Full Payment Due On Completion:

Paid In Full: