



70 Lower Richmond Road  
 Putney  
 LONDON  
 SW15 1LL  
 Phone: 020-8789-3133  
 Fax: 020-8780-2140  
 Email: putneybranch@mr-carpet.co.uk

Mrs Sophie Goldschmidt  
 60 Norroy Road  
 LONDON  
 SW15 1PG

**For works at:**  
 60 Norroy Road  
 LONDON  
 SW15 1PG

**Our reference: P26906**

**12/04/2016**

**Balance Due: £ 1,900.00**

We have not yet installed this order but in accordance with our standard Terms & Conditions, we hereby request payment for the outstanding balance . Please either send a cheque with the tear off slip below or call the showroom on the number shown above to pay by Credit / Debit card.

We will be happy to store your carpet without charge for a further 60 days from the date of this letter. Thereafter, if the materials cannot either be installed or delivered to site, further storage charges may apply.

We thank you for your co-operation in this matter.

Yours sincerely

On behalf of  
 Mr Carpet Limited

**Balance Payment Slip**

**Order Number:P26906**

Please find enclosed our cheque for the outstanding balance of: £ .....

**Mr Carpet Ltd**  
**70 Lower Richmond Road**  
**Putney**  
**LONDON**  
**SW15 1LL**