

308 Worple Road
Raynes Park
LONDON
SW20 8QU
Phone: 020-8947-7522
Fax: 020-8947-7622
Email: raynesbranch@mr-carpet.co.uk

Mrs Sarah Jones
6 Springfield Road
LONDON
SW19 7AL

For works at:
6 Springfield Road
LONDON
SW19 7AL

Our reference: R16844

09/05/2015

Balance Due: £ 479.00

We have not yet installed this order but in accordance with our standard Terms & Conditions, we hereby request payment for the outstanding balance . Please either send a cheque with the tear off slip below or call the showroom on the number shown above to pay by Credit / Debit card.

We will be happy to store your carpet without charge for a further 60 days from the date of this letter. Thereafter, if the materials cannot either be installed or delivered to site, further storage charges may apply.

We thank you for your co-operation in this matter.

Yours sincerely

On behalf of
Mr Carpet Limited

Balance Payment Slip

Order Number:R16844

Please find enclosed our cheque for the outstanding balance of: £

**Mr Carpet Ltd
308 Worple Road
Raynes Park
LONDON
SW20 8Q**