

Karen J Kendrick BSc MRICS
Valuation Officer
Eastbourne



2nd Floor
1 Francis Grove
Wimbledon
London
SW19 4DT

Tel : 03000 501 057 Fax :

Your Reference :
Our Reference : FOR 8763776/144
Please ask for : Data Team South East
Date : 20 June 2014

Mr Carpet Limited
308 Worple Road
London
SW20 8QU

NON-DOMESTIC RATING: REQUEST FOR INFORMATION - WARNING

On 7 May 2014 I sent you a notice asking for information about the above property. (For more information, please refer to paragraph 5(1) of Schedule 9 to the Local Government Finance Act 1988, which I later refer to as 'the Act'.)

On 6 June 2014 I sent you a reminder but I still do not seem to have your reply.

I write to warn you that to avoid a penalty of £100, you must return the form to me by 7 July 2014. (For more information, please refer to paragraph 5A(1) of Schedule 9 to the Act)

If you need any help to complete the form, please contact my office and one of my team will assist you. If you wish to email my team, or find out more about our work, please visit www.voa.gov.uk/datateams

If you need a copy of the form, you can access an electronic version at: www.voa.gov.uk/fti-forms or you can contact my office to ask for a paper copy. The type of form you need to complete is VO 6003. You can complete form VO6003 online but if your form has a different number you cannot complete this online at present.

Please remember that the 56 days you have to return the form started from the date I served the original notice.

If you have already returned the completed form and believe I should have received it, please contact my office and ask a member of my team to check that we have it.

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Eastbourne

VO 6151

