

Attention Philip Robinson  
Old Courtyard Mews  
The Cottage  
Orchard Road  
Hurst  
RG10 0SD

5<sup>th</sup> June 2014

Dear Phil

**Estimate** (subject to our standard terms & conditions)

Reference: Plot 2, Wargrave Road, Twyford.

Further to your recent submit of plans I have pleasure in showing the cost to supply & lay wood flooring as detailed below

**Option 1 – Oak engineered board 148mm x 15mm x 1860mm matt lacquered**

**Specification**

Supply tongue & grooved Oak wood flooring floated over prepared sub floor.

3mm pu foam underlay

Oak twin or stop ends at all doorways as required

Adhesive

Labour as required to install above materials.

**Entrance Hall**

Total cost of all above labour & materials £985.00 + vat @ 20%

Supply & fit oak perimeter beading to cover expansion gap if skirting fitted

Total cost of all above labour & materials £105.00 + vat @ 20%

**Dining Room**

Total cost of all above labour & materials £830.00 + vat @ 20%

Supply & fit oak perimeter beading to cover expansion gap if skirting fitted

Total cost of all above labour & materials £65.00 + vat @ 20%

**Option 2 – Oak engineered wide board 189mm x 15mm x 1860mm matt lacquered**

**Specification**

Supply tongue & grooved Oak wood flooring floated over prepared sub floor.

3mm pu foam underlay

Oak twin or stop ends at all doorways as required

Adhesive

Labour as required to install above materials.

**Entrance Hall**

Total cost of all above labour & materials £1123.00 + vat @ 20%

Supply & fit oak perimeter beading to cover expansion gap if skirting fitted

Total cost of all above labour & materials £105.00 + vat @ 20%

**Dining Room**

Total cost of all above labour & materials £966.00 + vat @ 20%

Supply & fit oak perimeter beading to cover expansion gap if skirting fitted Continued

Total cost of all above labour & materials £65.00 + vat @ 20%

Continued

Delivery:

To be confirmed approximately 10 – 14 days after ordering

Payment terms:

Balance payable 14 days after installation.

Customers notes.

1. Coir matting natural if required into inset mat well 1m x 1m including edge trim £105.00 + vat fitted

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturer's price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'D. Guyan'.

David Guyan (contract sales)