

Bob Hurcomb
Cappagh
Waterside Way
Wimbledon
SW17 0HB

4th April 2011

Dear Bob

Ref: Office building 12 Waterside Way

Further to our recent site survey I have pleasure in showing the cost to supply & lay Heavy contract carpet tiles as detailed below.

Top floor Main office & Corridor

Tackifier adhesive to be applied to sub floor. Tiles to be supplied & Fitted in **Elite carpet tiles** as fitted to rest of offices.

Total Cost Labour & Materials

£4723.00 + VAT @ 20%

Boardroom 1st Floor

Tackifier adhesive to be applied to sub floor. Tiles to be supplied & Fitted in **Elite carpet tiles** as fitted to rest of offices.

Total Cost Labour & Materials

£721.00 + VAT @ 20%

Training Room Ground Floor

Tackifier adhesive to be applied to sub floor. Tiles to be supplied & Fitted in **Elite carpet tiles** as fitted to rest of offices.

Total Cost Labour & Materials

£1688.00 + VAT @ 20%

Part Ground Floor Corridor

Tackifier adhesive to be applied to sub floor. Tiles to be supplied & Fitted in **Elite carpet tiles** as fitted to rest of offices.

Total Cost Labour & Materials

£381.00 + VAT @ 20%

Please Note:

If the Boardroom, Training Room & Part Corridor ordered & fitted with Top Floor Offices then there would be a saving of £345 + VAT in total on the above prices.

Continued Over

Ground floor Flat – 4 Rooms & Hallway

Supply & Lay carpets to above areas,
Fitted on felt underlay

Re use existing gripper fixings

Aluminium door bars as required
Labour for above materials.

Option 1 - Woodcroft Twist

Total Cost Labour & Materials £1024.00 + VAT @ 20%

Option 2 – Basel Berber

Total Cost Labour & Materials £1236.00 + VAT @ 20%

Option 3 – Sudbury Twist 32oz

Total Cost Labour & Materials £1610.00 + VAT @ 20%

Option 4 – Sudbury Twist 42oz

Total Cost Labour & Materials £1780.00 + VAT @ 20%

Please Note:

When measuring the flat the gripper fixings were existing and can be reused provided they are not removed when decorating. If the gripper is removed and requires replacing to the whole flat add £96.00 + VAT to above costs,

Payment terms:

50% Deposit with order Balance due 14 days after invoicing.

Delivery:

Delivery is approximately 14 days from receipt of customers order.

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturer's price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.

Yours Sincerely



David Guyan (contract sales)