

Dave English
Attn Ms Rennie
25 Pepys Road
London
SW20

2nd June 2010

Dear Dave

Estimate (subject to our standard terms & conditions)

Further to our recent site survey I have pleasure in showing the cost to supply A lay wood flooring & carpets to above address

Hall, Stairs & landings from ground to top floor, 3 bedrooms

Supply & lay carpet one colour throughout based on a **budget figure of £30 m2**

Fitted on 10mm pe foam rubber underlay

Padfelt underlay beneath

Fixed using pre nailed smoothedge gripper fixings

Supply & fix **Polished Chrome** door finishes to 4 door ways.

Move & replace large items of furniture (excluding breakables, electrical items and personal effects).

Labour as required for above materials.

Total cost labour & materials

£4048.00 Inc vat @ 17.5%

Optional Extras

Additional cost to uplift existing carpets & remove from site & dispose of if required.

Total cost labour & materials

£220.00 Inc vat @ 17.5%

Top Floor Bedroom

Supply & Lay engineered wood flooring W0022 Walnut Plank 189mm x 21mm x 1830mm (6mm walnut top layer) Rustic Grade with matt lacquered finish

Fitted on 2mm PU underlay

Adhesive as required

Supply & fit solid walnut cover for step to balcony entrance (see note 2)

Labour as required for above materials.

Total cost labour & materials

£3170.00 Inc vat @ 17.5%

Payment terms:

50% deposit required with order.

Balance due on or before day of delivery or 30 days after date of order if delivery delayed at customer's request.

Customers notes.

1. Door clearances to be satisfactory prior to our arrival.
2. As the edge of the timber will be exposed we will use a solid piece of walnut from a different supplier to cover the step and there may be a slight colour or finish variation.
3. No allowance has been made for coir matting at balcony doors in side bedroom.

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturer's price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'D. Guyan', with a stylized flourish at the end.

David Guyan (contract sales)