

Mrs Grundy  
1 Broomfield Road  
Surbiton  
Surrey  
KT5 9AZ

2<sup>nd</sup> March 2011

Dear Mrs Grundy

**Estimate** (subject to our standard terms & conditions)

Further to our recent discussion site survey I have pleasure in showing the revised cost to supply & lay carpets as detailed below.

**Option 1**

**Cobalt Heather Twist 42oz - 261/08**

**Hall, 2 flights of Stairs & 1<sup>st</sup> Floor Landing**

Supply & **Cobalt Heather Twist** 80% wool 20% nylon carpeting colour **261/08**

Fixed using existing smoothedge gripper fixings

Labour as required for above materials.

**Total cost of all above labour & materials**

**£1570.00 Inc VAT @ 20%**

**Optional Extras**

Uplift & dispose of existing carpet

**Total cost of all above labour & materials**

**£112.00 Inc VAT @ 20%**

Replacement Underlay

**Total cost of all above labour & materials**

**£236.00 Inc VAT @ 20%**

**Option 2**

**Cobalt Heather Elite Twist 50oz - 261/08**

**Hall, 2 flights of Stairs & 1<sup>st</sup> Floor Landing**

Supply & **Cobalt Heather Twist** 80% wool 20% nylon carpeting colour **262/08**

Fixed using existing smoothedge gripper fixings

Labour as required for above materials.

**Total cost of all above labour & materials**

**£1795.00 Inc VAT @ 20%**

**Optional Extras**

Uplift & dispose of existing carpet

**Total cost of all above labour & materials**

**£112.00 Inc VAT @ 20%**

Replacement Underlay

**Total cost of all above labour & materials**

**£236.00 Inc VAT @ 20%**

**Delivery:**

Please allow 14 days from date of ordering

**Payment terms:**

50% deposit with order & balance due on or before date of installation or 30 days after ordering if delivery delayed at customer's request.

**Customers notes.**

1. The existing underlay can be re used however it may not outlast the life of the new carpet and to get the best from your new carpet we would advise replacing the underlay with the carpet. As I stated in my visit the 42oz carpet is more than adequate and I would recommend the 42oz carpet with new underlay in preference to the 50oz carpet on existing underlay.
2. I have shown a separate price for the uplift & disposal of your carpet as I was not sure if you would prefer to do this yourself.

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturers price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'D. Guyan' with a stylized flourish at the end.

David Guyan