

Mrs J Huffener  
23 Levylsdene  
Merrow  
Guildford  
Surrey  
GU1 2RT

20<sup>th</sup> September 2006

Dear Mrs Huffener

Estimate (subject to our standard terms & conditions)

Further to our recent site survey I have pleasure in showing the cost to supply & lay carpets as detailed below.

Stairs, Landings, 4 bedrooms, Master dressing room & top floor large room

Supply & lay Sydney 100% wool carpeting colour 20.

Fitted on low tog heat flow underlay

Fixed using adhesive fixed smoothedge gripper fixings

Supply & fix aluminium door finishes between carpeted areas

Fit up to tiled floors using customers tile edges

Labour as required for above materials.

Total cost labour & materials

£5476.00 + vat @17.5%

Lounge

Supply & lay Sydney 100% wool carpeting colour 20.

Fitted on low tog heat flow underlay

Fixed using adhesive fixed smoothedge gripper fixings

Fit up to tiled floors using customers tile edges

Labour as required for above materials.

Total cost labour & materials

£870.00 + vat @17.5%

Payment terms:

50% deposit with order balance payable on day of installation or 30 days after order if installation delayed at customers request.

Customers notes.

1. Door clearances to be satisfactory prior to our arrival.
2. Additional cost for polished chrome door finishes to above areas add £125.00 + vat to above total.

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturer's price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'D. Guyan'.

David Guyan (contract sales)