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Mr & Mrs Griffin
16 Kier Park
Ascot
SL5 7DS

11th September 2013

Dear Mr & Mrs Griffin

Estimate (subject to our standard terms & conditions)

Further to our recent site survey I have pleasure in showing the cost to supply & lay carpets as detailed below.

Option 1 – Pile all running in same direction

5 bedrooms, landing & stairs – Stairs to be fitted as a whipped runner.

Supply & Lay Michigan colour 620/28 5m wide

Fitted on customers existing underlay

Fitted on customers existing gripper & door bars

Whip edges of runner in matching yarn – Straight stairs @89cm wide winders @ 95cm wide

Labour for above installation

Total cost labour & materials

£10462.00

Less Discount

£2027.00

Net price

£8435.00 Inc VAT @ 20%

Option 2 – Bedrooms 3 & 4 running at right angles to landing

5 bedrooms, landing & stairs – Stairs to be fitted as a whipped runner.

Supply & Lay Michigan colour 620/28 5m wide

Fitted on customers existing underlay

Fitted on customers existing gripper & door bars

Whip edges of runner in matching yarn – Straight stairs @89cm wide winders @ 95cm wide

Labour for above installation

Total cost labour & materials

£9929.00

Less Discount

£1901.00

Net price

£8028.00 Inc VAT @ 20%

Payment terms:

50% deposit with order. Balance due on or before 1st day of delivery.


Delivery
To be confirmed

Customers notes.

1. No allowance in above estimate to supply & fit stair rods. These can be costed after stair rods are selected.
2. A seam is required to the master bedroom as this is wider than the 5m width in both directions.
3. Velvet carpet has a definite pile direction and can look slightly different in colour if fitted at right angles in different areas so we have given 2 cost options as there is some waste if the carpet is fitted in one direction.

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturer's price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.
Yours Sincerely

A handwritten signature in black ink, appearing to read 'D. Guyan'.

David Guyan (contract sales)