

Attention Ian Rostron
Halebourne Group Ltd
Halebourne Lane
Chobham
Surrey
GU24 8SL

28th September 2012

Dear Ian

Estimate (subject to our standard terms & conditions)

Reference: Kingsclear Nursing Home, Camberley – Staff House

Further to our recent site survey I have pleasure in showing the cost to supply & lay carpets as detailed below.

Areas to cover:

3 rooms to ground floor, 4 Rooms to 1st Floor, Hall, Stairs & Landings.

Option 1

Supply Dublin tonal 100% Polypropylene heavy duty carpet 1 colour to select

Fitted on 42oz felt underlay

Smoothedge gripper fixings to areas without existing gripper

Supply and fit aluminium door bars at all doorways

Supply & fit coir matting natural to full width of hall with aluminium edging

Areas to be clear of all furniture & carpets prior to our arrival

Total Cost for above Labour & materials £2455.00 + vat @ 20%

Option 2

Supply Stain Free Spicy tonal 100% Polypropylene heavy duty carpet 1 colour to select

Fitted on 42oz felt underlay

Smoothedge gripper fixings to areas without existing gripper

Supply and fit aluminium door bars at all doorways

Supply & fit coir matting natural to full width of hall with aluminium edging

Areas to be clear of all furniture & carpets prior to our arrival

Total Cost for above Labour & materials £2755.00 + vat @ 20%

Payment terms:

Payment within 14 days of invoice

Delivery

7 – 10 days from ordering

Customers notes.

1. Door clearances to be satisfactory prior to our arrival.
2. The wood flooring in the ground floor room requires repairing/levelling and this work is not included but will be carried out by your staff before our arrival to site.
3. **No allowance in above estimate for uplift & disposal of existing carpets but this can be included for £120 + vat if required. I have based the installation costs on the rooms being clear of all furniture & personal belongs. We will undertake moving of furniture if required and would be willing to quote this as an additional item when we know exactly what is required. During our site visit the amount of furniture & personal belongings in some of the rooms was excessive and these would need to be reduced or removed before our arrival to site as moving these belongings would take longer than the actual installation itself.**

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturer's price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'D. Guyan'.

David Guyan (contract sales)