

32 Stadium Studios
Riverside Road
London
SW17 0BA
Tel: 020 8879 0485
Fax: 020 8947 5432
Email: davidguyan@mr-carpet.co.uk

Attention Ian Rostron
Halebourne Developments Ltd
Halebourne House
Halebourne Lane
Chobham
Surrey
GU24 8SL

21st November 2015

Dear Ian

Estimate (subject to our standard terms & conditions)

Further to our recent site survey I have pleasure in showing the cost to carry out remedial works to carpets in master bedroom as detailed below.

Halebourne House master bedroom

Specification

Cut back existing carpet and underlay at windows to balcony approximately 250mm deep to remove stained areas. Install 2 strips of Engineered Walnut plank flooring 127mm x 14mm x 400-1200mm random length planks. Wood to be glued to existing sub floor with no expansion gap as discussed on site.

Supply & stick new carpet grippers to edge of wood and re fix existing carpet up to wood border.

Total Cost Labour & Materials

£396.00 + VAT @ 20%

IMPORTANT NOTE

When lifting the edge of the carpet during the site survey it appears that the carpet is stuck direct to the underlay and the edge of the carpet began to fray when handled. While every care will be taken there is a risk of the carpet fraying while handling during the works and Mr Carpet cannot be held responsible for the cost of the replacement carpeting if this happens.

Payment terms:

Balance due 14 days after installation

Delivery

Provisionally booked for Friday 11th December

Customers notes.

1. Estimate based on installation in one visit to site.

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturer's price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.

Yours Sincerely

A handwritten signature in black ink, appearing to read "D. Guyan". The signature is fluid and cursive, with a large initial "D" and a trailing flourish.

David Guyan (contract sales)