

Attention Rob Francis  
2 Whitehall Farm Lane  
Stroud Road  
Virginia Water

31<sup>st</sup> May 2011

Dear Rob

**Estimate** (subject to our standard terms & conditions)

**Reference: 2 Reception areas, Hall, Stairs & Landings**

Further to our site Survey I have pleasure in showing the cost to supply & lay carpets as detailed below.

**Option 1**

Supply & lay Halifax Clearance 100% wool carpeting @ £6.50m<sup>2</sup>

Fitted on existing underlay & gripper fixings

Remove & replace furniture (excluding personal effects & breakables)

**Total cost labour & materials**

**£1315.00 + vat @ 20%**

**Option 2**

Supply & lay Brisbane Clearance 80% wool carpeting @ £8.00m<sup>2</sup>

Fitted on existing underlay & gripper fixings

Remove & replace furniture (excluding personal effects & breakables)

**Total cost labour & materials**

**£1488.00 + vat @ 20%**

Above areas uplift & leave carpet in customers skip on site.

**Total cost labour**

**£110.00 + vat @ 20%**

**Reference: Bedroom first floor with stain**

**Option 1**

Supply & lay Halifax Clearance 100% wool carpeting @ £6.50m<sup>2</sup>

Fitted on existing underlay & gripper fixings

Remove & replace furniture (excluding personal effects & breakables)

**Total cost labour & materials**

**£195.00 + vat @ 20%**

**Option 2**

Supply & lay Brisbane Clearance 80% wool carpeting @ £8.00m2

Fitted on existing underlay & gripper fixings

Remove & replace furniture (excluding personal effects & breakables)

**Total cost labour & materials****£220.00 + vat @ 20%**

Above areas uplift & leave carpet in customers skip on site.

**Total cost labour****£15.00 + vat @ 20%****Payment terms:**

Balance payable 14 days after installation.

**Customers notes.**

1. A seam is required to right hand reception room as discussed.
2. Small items on shelves to be boxed up or removed prior to our arrival as discussed.

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturer's price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.

Yours Sincerely



David Guyan (contract sales)