



Mr Carpet Ltd
32, Stadium Studios
Riverside Road
London
SW17 0BA



OUR REF: MJM/MRC123-01

24th July 2014

Dear Sirs,

Mr Carpet Ltd - £10,972.21

I act on behalf of Karndean International Ltd of Crab Apple Way, Vale Park, Evesham, Worcestershire, WR11 1GP who have informed me that the sum of **£10,972.21** remains outstanding in respect of invoices rendered as per the statement of account (enclosed). Karndean require payment of the sum of **£10,972.21** within the next fourteen days.

If you wish to dispute the sums then Karndean are willing to consider a form of Alternative Dispute Resolution which can be by way of mediation arranged with a mediation centre, the cost of which to be shared equally between the parties. If you have any documents to support your dispute then you must supply them to me within fourteen days c/o Karndean at the above address.

The Civil Procedures Rules enable the Court to take into account the extent of the parties' compliance with the relevant pre-action protocols when giving directions and when making orders about who should pay costs.

Please note that if you ignore this correspondence, I will issue court proceedings. If proceedings are issued then I shall claim court fees, costs and interest at 8% from the time the sum became overdue to the date of payment and this will increase your liability to Karndean.

Please make all cheques payable to KARNDEAN INTERNATIONAL LTD and send to the address given above or make payment direct into the Karndean International Bank account at HSBC Bank, Church Street, Kidderminster, Worcestershire, DY10 2AY. Sort code 40-26-08, Account number 11471368.

If making a direct payment, ensure you quote your full reference of **MRC123** to enable your payment to be traced and to prevent proceedings being issued.