

Putney	Sheen	Fulham	Raynes
Full time sales person	Full time sales person	Full time sales person	Full time sales person
Full time admin/trainee	Full time admin/trainee	Full time admin/trainee	

General

5 full time Sales/estimators

Duties - covering estimates for all shops 3 days a week minimum. Other 2 days 1 day covering day off shop salesman 1 day either in showroom or estimating depending on workload.

Head Office - office assistant hours Monday - Friday 9am - 5pm

Duties

Office reception

Sample posting

DG clerical assistant

Assistant to estimators based at head office.