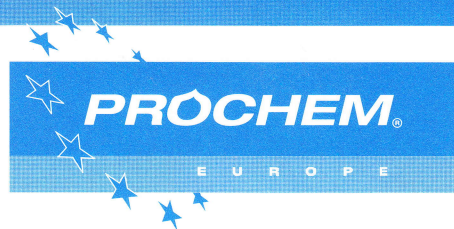


Our ref: C2 / 10422

27th September, 2012

Mr. David Guyan,
Mr. Carpet Ltd.,
Unit 32 Stadium Studios,
Riverside Road,
London,
SW17 0BA.



Prochem Europe Ltd
Oakcroft Road Chessington
Surrey KT9 1RH United Kingdom
Tel: +44 (0) 20 8974 1515
Fax: +44 (0) 20 8974 1511
Email: sales@prochem.co.uk
www.prochem.co.uk



Dear Mr. Guyan,

CONFIRMATION OF RESERVATION

COURSE TYPE: TWO DAY CARPET CLEANING
DATE: 20th & 21st November, 2012
VENUE: Oakcroft Road, CHESSINGTON, KT9 1RH.
TIME: 8.30 a.m. - Registration
9.00 a.m. - Course commences
1.00 p.m. - Lunch *
1.45 p.m. - Course recommences
4.30 p.m. - Close

We are pleased to confirm the reservation of ONE place on the above-mentioned course and we thank you for the amount of £237.60 and enclose herewith our VAT invoice in this respect.

Please arrive in good time in order that the course can commence promptly, as we are sure you will agree that once the course is underway it is unfair to those people already in the class to be subjected to interruptions.

We also enclose a map for your convenience and a list of local accommodation should you require it.

Yours sincerely,
PROCHEM EUROPE LTD.

L. Bourn

for Sales and Training Department

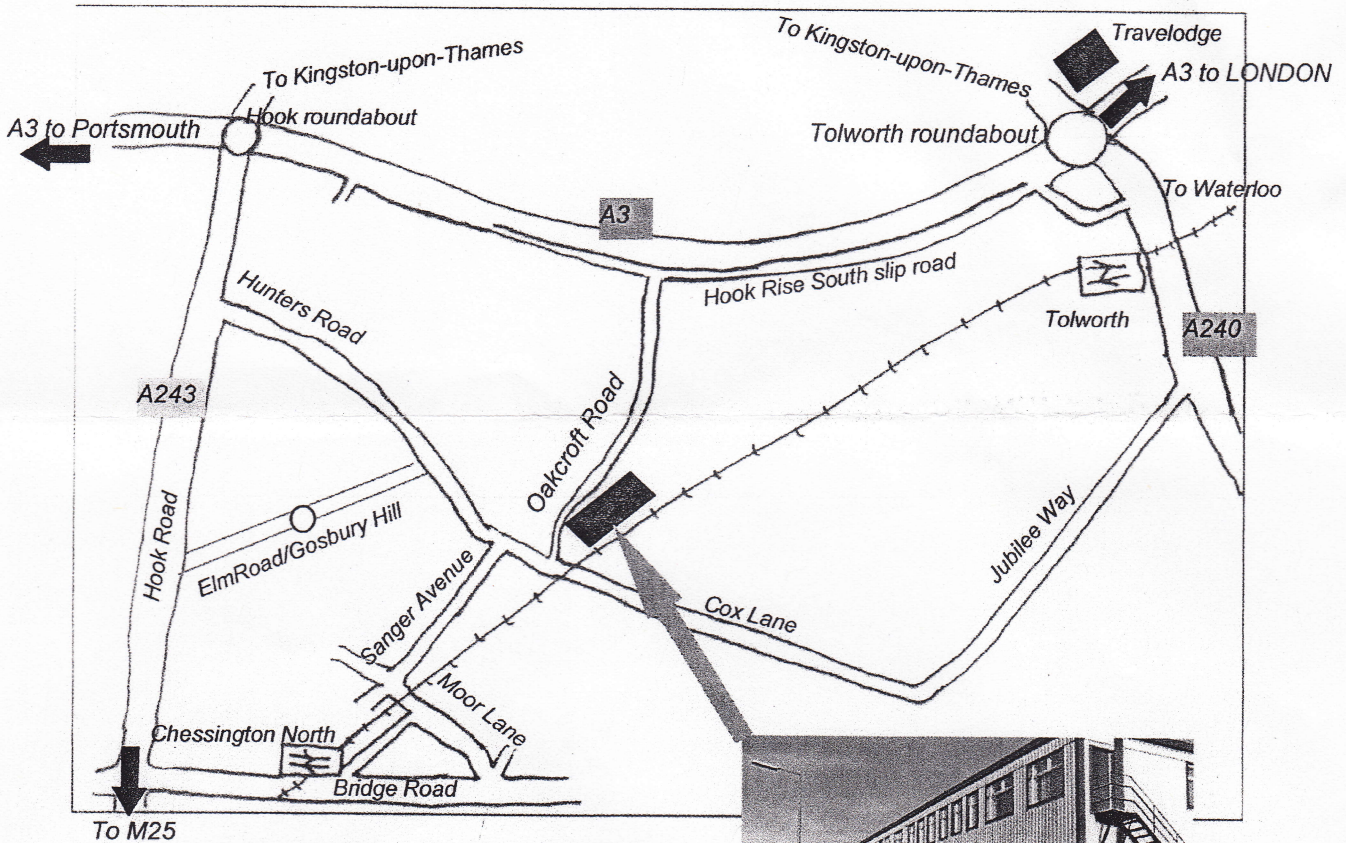
Encs: Invoice, Map, Accommodation List

* NB A £20.00 administration charge will be made for transfer or cancellation of a course where less than five working days' notice is given.

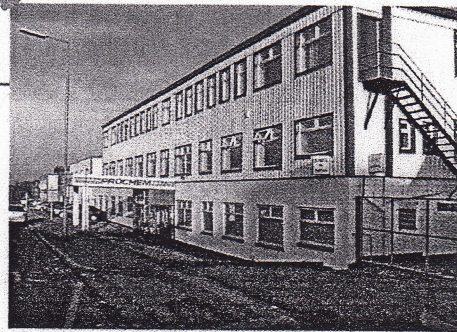
In line with the Government Health Act 2007, Prochem Europe Ltd. enforces a No Smoking Policy. The ban covers ALL areas of Company premises including the car parking areas.

DIRECTIONS TO PROCHEM EUROPE LTD.

This map shows access roads and the nearest rail stations to Oakcroft Road, Chessington, KT9 1RH (Not to scale).



From London, the North or the West, join the A3. Follow the Kingston bypass and exit on the A240 at the Tolworth roundabout. Join the A240 (direction Epsom) and follow the signs to Chessington Industrial Estate, turning right into Jubilee Way. Continue into Cox Lane, under railway bridge and bear right into Oakcroft Road, past the One Stop Shop on the corner. The Prochem Building is immediately on the right.



From the South and M25, join the A243 and follow signs for Kingston-Upon-Thames. Turn right into Elm Road. Continue into Gosbury Hill and turn right into Cox Lane. Oakcroft Road is then the third turning on the left. The Prochem Building will be immediately visible on the right.

PARKING

Please note: there is a limited number of parking spaces designated for training course delegates. These are located in the car park behind the building and accessible as signposted on the left hand side of the building. Some spaces may be available in front of the building. Please DO NOT use the main car park (to the right of the building) as this is used throughout the day by delivery lorries which need space to turn.

Users of car parks on Prochem premises do so at their own risk and the management cannot accept liability for accident, loss or damage.



BY APPOINTMENT TO
HER MAJESTY THE QUEEN
SUPPLIER OF CARPET CLEANING PRODUCTS
PROCHEM EUROPE LIMITED
CHESSINGTON SURREY

INVOICE

731493



Date: 27/09/2012

Prochem Europe Ltd, Oakcroft Road, Chessington, Surrey KT9 1RH United Kingdom

Tel: +44 (0)20 8974 1515 Fax: +44 (0)20 8974 1511

Email: sales@prochem.co.uk VAT REG NO: GB 340 0833 95

Inv. To. Mr Carpet Ltd, ** U 32 Stadium Studios, Riverside Rd, TOOTING, London. SW17 0BA	Del.To.
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Acc.No. 8357 Order No. 200143WEB Ord.Date 27/09/12	Tel.No. 020 8879 0485 Our Ref S30337 Ord.Tkn.By BJ	Del.Note Del.Date 27/09/12 Del.By TRAINING	Sales Rep 1 Inv.By BJ Cust.Type 2
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Trans.Type CREDIT CARD	EC VAT:
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QTY DEL	QTY B/O	UNIT DESCR.	STOCK CODE	DESCRIPTION	UNIT PRICE	DISC %	NETT AMOUNT	VAT
1.00		PERSON	TRA-C2	2 DAY CARPET CLEANING COURSE	198.00		198.00	S
1.00		EACH	TRA	20th & 21st November, 2012 ATTENDING: Mr. David Guyan VENUE: Oakcroft Road, CHESSINGTON				S

VAT Analysis			
Code	Goods	VAT Rate	VAT Amount
S	198.00	20.00	39.60

PAID
27 SEP 2012

Total Goods	198.00
VAT	39.60
INVOICE TOTAL	237.60

CHECKED BY: LB.

TERMS - C.W.O OR NETT DAYS CREDIT AS INDICATED
ANY SHORTAGE, DAMAGE OR NON-DELIVERY MUST BE NOTIFIED IMMEDIATELY
PROCHEM DO NOT ACCEPT LIABILITY FOR LATE DELIVERY OR TRANSIT DAMAGE
GOODS SHALL REMAIN THE PROPERTY OF PROCHEM UNTIL PAID FOR IN FULL
STANDARD TERMS & CONDITIONS OF SALES AVAILABLE AT WWW.PROCHEM.CO.UK
CHEQUES PAYABLE TO PROCHEM EUROPE LTD

Currency	STG
Days Credit	D00
Payment Due By	27/09/2012