

Our Ref : PJS/78312/193

PRE-JUDGMENT SECTION
LLOYDS CHAMBERS
19-21 SEAVIEW ROAD
WALLASEY
CH45 4TH
Tel : 0151 630 8011
Fax : 0151 630 8010
V.A.T. REG No: GB 243 0890 18
DX20063 WALLASEY
client.care@thomashiggins.com

25/10/2016

MR CARPET LIMITED
32 RIVERSIDE ROAD
LONDON
SW17 0BA

1 / 2

F.A.O. DAVID GUYAN

CCBC COUNTY COURT CLAIMS

We acknowledge your instructions to issue a County Court Claim Form which we accept pursuant our current Terms of Business and charges. We write to inform you that we will now submit the appropriate details to the County Court Business Centre (CCBC) in Northampton for the purpose of issuing a Claim Form against the debtor listed below. The court fee and costs have now been incurred and we cannot stop the court from issuing the Claim Form. Therefore, if the debtor contacts you direct to make payment you should inform the debtor that the full amount of costs and fees incurred are payable. We will send you a note of the full costs and fees claimable the next working day after this letter.

Please check the details are accurate and correct.

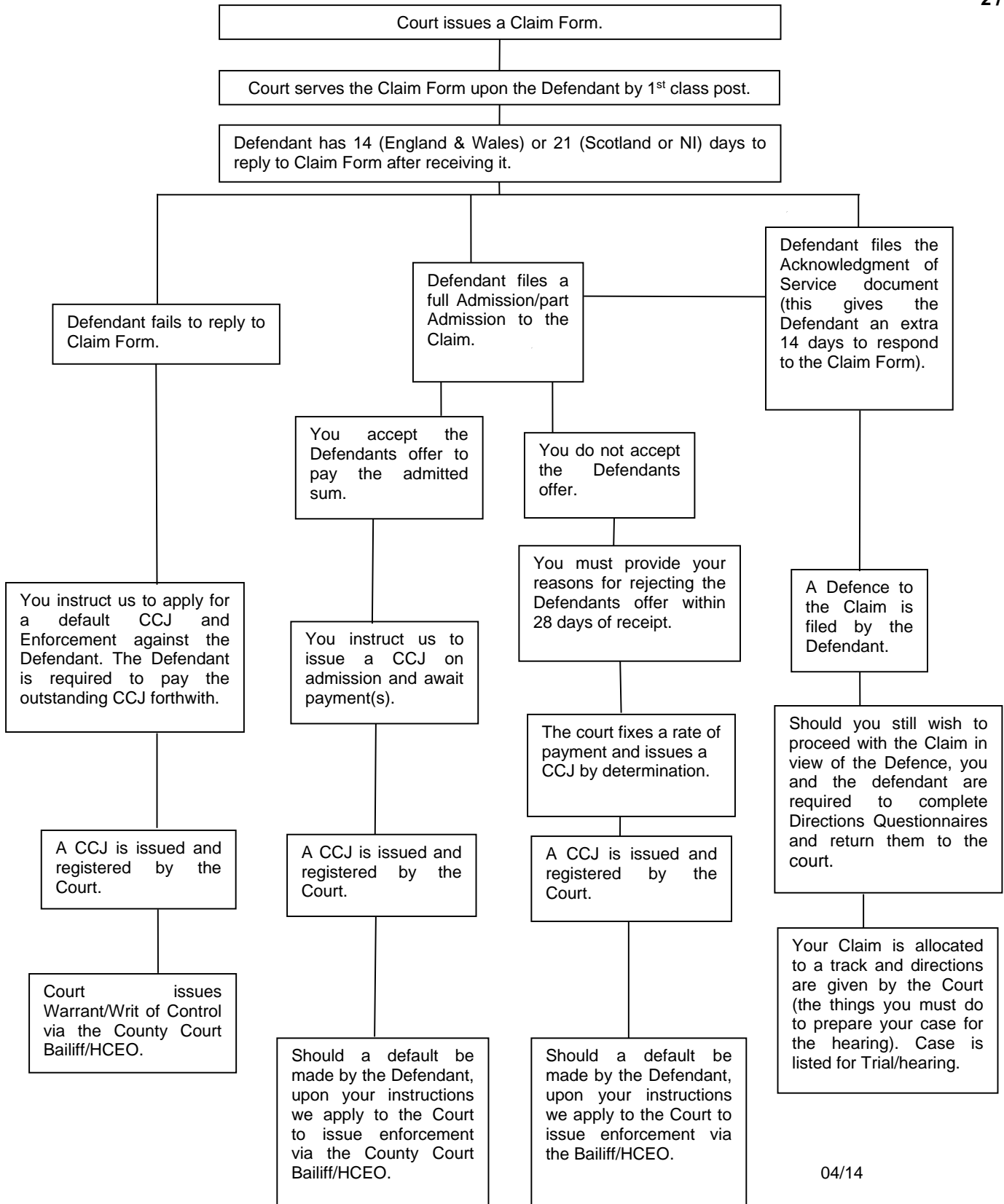
CLAIM DETAILS:

S28453
MRS S SCHREITER

Proceedings will be served at :-
MRS S SCHREITER
18 RICHMOND PARK ROAD
EAST SHEEN
LONDON
SW14 8JT

If your instructions for court action have not been submitted online and have been handwritten or faxed to us, you will appreciate how easy it is to misinterpret any spelling or for a fax to be unclear. Therefore, **PLEASE CHECK** that all the details are correct and accurate. If the proceedings are in any way misdirected the defendant may challenge the Claim and obtain a costs order against you. It will be necessary to apply to the court to amend the proceedings which will result in non-recoverable costs and court fee.

What happens after I issue my Claim Form?
(CCBC)



Abbreviations

CCJ – County Court Judgment
HCEO – High Court Enforcement Officer