

Attention Ray Tod
Halebourne Developments Ltd
Halebourne House
Halebourne Lane
Chobham
Surrey
GU24 8SL

10th August 2020

Dear Ray

Estimate (subject to our standard terms & conditions)

Ground floor entrance office, Halebourne house

Further to my recent site survey I have pleasure in showing the cost to supply & fit vinyl tiled flooring as detailed below.

Specification

Supply & lay Moduleo Luxury Vinyl flooring Lay Red Brio Oak 22927 (to be confirmed) on customer prepared sub floor.

Latex screed to be applied at junction with wooden step to ramp ply finish to ensure a level transition with polished wooden step..

New Anthracite entrance mat to be fitted at entrance door with new aluminium transition edge.

Total Cost of above labour & Materials £ 1678.00 + VAT

Items NOT included in above costing

- No allowance has been made to uplift existing flooring and lay 18mm ply sub floor to main area and 12mm sub floor to entrance matwell area.
- Area to be clear of furniture at time of installation as agreed.

Payment terms:

Balance due 14 days after invoicing.

Delivery

14-21 days required for ordering.

Customers notes.

1. Door clearances to be satisfactory prior to our arrival.
2. Estimate based on one visit to site.

I trust this estimate meets with your approval and it is guaranteed for a period of 21 days from the above date. Thereafter it may be subject to change without notification if a manufacturer's price increase prevails. If there are any further points you may wish to discuss or alternative options you may require a cost for please do not hesitate to contact me.

Assuring you of our best attention at all times.

Yours Sincerely



David Guyan (contract sales)