

Attention Juli or Sarah
Property Management
Patrick Gardener
9th July 2020

Dear Juli or Sarah

Reference: 4 Hawthorn Row, Oxshott Road, Leatherhead, Surrey, KT22 0EG.

Further to our recent site visit I have pleasure in showing costs to supply & lay carpets to damaged areas as defined below.

Carpet specification:

Supply Cabaret 100% synthetic carpet colour Nickel (as currently installed)
Fitted on existing underlay, gripper and door bar fixings
Uplift & dispose of existing carpets

Areas Covered

Basement – Playroom, Hall & storage room

Ground Floor – Lounge, Hall & storage cupboard

Second Floor – Bedroom (waste to landing)

Fit aluminium carpet edge to edge of landing stairwell where carpet fraying

Total cost labour & materials £2930.00 + VAT @ 20%

Additional area

First Floor – Large rear bedroom

Total cost labour & materials £496.00 + VAT @ 20%

Entrance

Supply & lay replacement coir mat (if required)

Total cost labour & materials £41.00 + VAT @ 20%

Delivery – **Currently out of stock so allow 2-3 weeks from ordering for installation**

Payment

50% required with order balance required 48 hours before installation.

Customer notes

1. All work to be carried out during normal working hours Monday - Friday
2. Seams are required to lounge and rear basement room
3. The frayed landing on the first floor could be replaced with a small join from waste from other areas at no additional cost.

Assuring you of our best attention at all times.

Yours Sincerely

