

Attention Juli or Sarah
Property Management
Patrick Gardener
13th September 2021

Dear Juli or Sarah

Reference: 4 Hawthorn Row, Oxshott Road, Leatherhead, Surrey, KT22 0EG.

Further to your recent email I have pleasure in showing costs to supply & lay carpets to damaged front bedroom

Carpet specification:

Supply Cabaret 100% synthetic carpet colour Nickel (as currently installed)
Fitted on existing underlay, gripper and door bar fixings
Uplift & dispose of existing carpets

Areas Covered

Front larger bedroom second floor

Total cost labour & materials

£419.00 + VAT @ 20%

Payment

50% required with order balance required 48 hours before installation.

Customer notes

1. All work to be carried out during normal working hours Monday - Friday

Assuring you of our best attention at all times.

Yours Sincerely

