

18 Marylebone Mews Limited

23 Queen Anne Street, London, W1G 9DL

Telephone: 020 7580 3163

Fax: 020 7436 8152

Maintenance Call Number: 1138400010321 - 19

Issue Date: 16/04/2018

Contractor: MR CARPET LTD

Keys must be returned to the office every day.

Job Address: WIGMORE ST 56-60(UPPER), W1U 2RZ

Flat/Suite/Location: 3RD FLOOR FLAT 5

Contact Details for Access:

Main Phone No.: 07438 102 861 Sara

Work Phone No.: 07438 102 861 Sara

Mobile Phone No.:

E-mail Address: saragolaf@gmail.com

Before entering any property make your presence known regardless of whether you have been informed of vacant
1) Use intercom system first before entering common parts, 2) before using key knock on entrance door and wait 3
second time before using key to open door, 4) on opening door and before entering flat make your presence know
"Howard de Walden".

Work Required:

16/04/18- investigation and survey of repairs to carpet where electric heaters have been installed. tenant contact if needed: Sara Golafshan 07438 102 861 saragolaf@gmail.com

19/04/18 - Nigel Mr Carpet - Nigel suggests suggest is that Mr Carpet use the new carpet to replace the carpet in the hall (the colour match will be less noticeable here) and then use the uplifted hall carpet to patch in where the carpet is missing as the original hall carpet will colour match the carpet fitted in the Living room & bedroom

The overall cost for this work would be £263.50 + Vat

Many Thanks, MT

Signed by MARK TAKTAK

Please quote our Order Number and Costing Reference on your invoice

Order No.: 1138400010321 - 19

Costing Ref: 5988-11384-35086-61791

Maintenance Department

18 Marylebone Mews Limited

Direct Tel. Nos.: 020 7290 0963

020 7290 0964

TENANT:

SARA GOLAFSHAN

THIRD FLOOR FLAT 5

56-60 WIGMORE STREET

LONDON

W1U 2RZ

18 Marylebone Mews Limited

23 Queen Anne Street, London, W1G 9DL

Telephone: 020 7580 3163

Fax: 020 7436 8152

Maintenance Call Number: 1138400010321 - 19

Issue Date: 16/04/2018

Contractor: MR CARPET LTD

Keys must be returned to the office every day.

Job Address: WIGMORE ST 56-60(UPPER)

Flat/Suite/Location: 3RD FLOOR FLAT 5

Contact Details for Access:

Main Phone No.: 07438 102 861

Sara

Work Phone No.: 07438 102 861

Sara

Mobile Phone No.:

E-mail Address: saragolaf@gmail.com

COPY

Before entering any property make your presence known regardless of whether you have been informed of vacant
1) Use intercom system first before entering common parts, 2) before using key knock on entrance door and wait 3
second time before using key to open door, 4) on opening door and before entering flat make your presence know
"Howard de Walden".

Work Required:

16/04/18- investigation and survey of repairs to carpet where electric heaters have been installed. tenant contact if needed: Sara Golafshan 07438 102 861 saragolaf@gmail.com

19/04/18 - Nigel Mr Carpet - Nigel suggests suggest is that Mr Carpet use the new carpet to replace the carpet in the hall (the colour match will be less noticeable here) and then use the uplifted hall carpet to patch in where the carpet is missing as the original hall carpet will colour match the carpet fitted in the Living room & bedroom

The overall cost for this work would be £263.50 + Vat

Many Thanks, MT

Signed by MARK TAKTAK

Please quote our Order Number and Costing Reference on your invoice

Order No.: 1138400010321 - 19

Costing Ref: 5988-11384-35086-61791

TENANT:

SARA GOLAFSHAN

Maintenance Department

18 Marylebone Mews Limited

Direct Tel. Nos.: 020 7290 0963

020 7290 0964

THIRD FLOOR FLAT 5

56-60 WIGMORE STREET

LONDON

W1U 2RZ

PLEASE RETURN THIS COPY WITH YOUR INVOICE

The Howard de Walden Estate

23 Queen Anne Street, London, W1G 9DL
020 7290 0963/64/76
email: maintenance@hdwe.co.uk
www.hdwe.co.uk

**THE
HOWARD
de
WALDEN
ESTATE**

Address: **WIGMORE ST 56-60(UPPER)
3RD FLOOR FLAT 5**

We attended today on behalf of HdWE to

A repair has been completed. Details -

A temporary repair has been done: we will be in touch to arrange a further appointment.

A repair was not possible as -

MR CARPET LTD

Date: _____ Time: _____