

Howard de Walden Estates Limited

23 Queen Anne Street, London, W1G 9DL

Telephone: 020 7580 3163

Fax: 020 7436 8152

Maintenance Call Number: 1119100001532 - 356

Issue Date: 03/01/2019

Contractor: MR CARPET LTD

Keys must be returned to the office every day.

Job Address: HARLEY ST 40, W1G 9PP

Flat/Suite/Location: COMMON PARTS - WHOLE

Contact Details for Access:

Main Phone No.: Common parts

Work Phone No.:

Mobile Phone No.:

E-mail Address:

**Before entering any property make your presence known regardless of whether you have been informed of vacant
1) Use intercom system first before entering common parts, 2) before using key knock on entrance door and wait 3
second time before using key to open door, 4) on opening door and before entering flat make your presence know
"Howard de Walden".**

Work Required:

INSTR FROM DEX

RE QUOTE P28778 @ £202.20 + VAT

Signed by DEXTER BEEKMEYER

Please quote our Order Number and Costing Reference on your invoice

Order No.: 1119100001532 - 356

TENANT:

Costing Ref: 5988-11191-32315-

Maintenance Department

Howard de Walden Estates Limited

Direct Tel. Nos.: 020 7290 0963

020 7290 0964

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Common parts

COPY

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Direct Tel. Nos.: 020 7290 0963

020 7290 0964

PLEASE RETURN THIS COPY WITH YOUR INVOICE

The Howard de Walden Estate

23 Queen Anne Street, London, W1G 9DL
020 7290 0963/64/76
email: maintenance@hdwe.co.uk
www.hdwe.co.uk

**THE
HOWARD
de
WALDEN
ESTATE**

Address: **HARLEY ST 40
COMMON PARTS - WHOLE**

We attended today on behalf of HdWE to

A repair has been completed. Details -

A temporary repair has been done: we will be in touch to arrange a further appointment.

A repair was not possible as -

MR CARPET LTD

Date: _____ Time: _____