

Howard de Walden Estates Limited

27 Baker Street, London, W1U 8EQ

Telephone: 020 7580 3163

Fax: 020 7436 8152

Maintenance Call Number: 1026600009270 - 23

Issue Date: 01/10/2019

Contractor: MR CARPET LTD

Keys must be returned to the office every day.

Job Address: DEVONSHIRE PLACE 30/31, W1G 6JH

Flat/Suite/Location: 2ND FL FLAT G 31 DP

Contact Details for Access:

Main Phone No.: MR DIMITRIOS LEKKER

Work Phone No.: 07786 895599

Mobile Phone No.: 020 3663 1837

E-mail Address: dslk1956@gmail.com

Before entering any property make your presence known regardless of whether you have been informed of vacant occupancy.

1) Use intercom system first before entering common parts, 2) before using key knock on entrance door and wait 30 seconds, 3) knock a second time before using key to open door, 4) on opening door and before entering flat make your presence known verbally by announcing "Howard de Walden".

Work Required:

Supply and fit carpet (Option 2) for the sum of £1,487.74 + VAT

Supply and fit vinyl flooring for the sum of £170.83 + VAT

Signed by AIDAN MCKEARNEY

Please quote our Order Number, Costing Reference and Job Code on your invoice

Order No.: 1026600009270 - 23

Costing Ref: 5988-10266-32192-60653

Job Code: DRFLO

Maintenance Department

Howard de Walden Estates Limited

Direct Tel. Nos.: 020 7290 0963

020 7290 0964

TENANT:

MR DIMITRIOS LEKKAS

SECOND FLOOR FLAT G

30-31 DEVONSHIRE PLACE

LONDON

W1G 6JJ

Before any works can commence please ensure that all Risk Assessments and Method Statements (RAMs) are in place and they are communicated to all personnel that are working on this task. In addition, **NO WORKS MUST BE UNDERTAKEN on any property on the HdWE by any personnel that are not Asbestos Awareness Trained.**

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COPY

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The Howard de Walden Estate

27 Baker Street, London, W1U 8EQ

020 7290 0963/64/76

email: maintenance@hdwe.co.uk

www.hdwe.co.uk

**THE
HOWARD
de
WALDEN
ESTATE**

Address: **DEVONSHIRE PLACE 30/31
2ND FL FLAT G 31 DP**

We attended today on behalf of HdWE to

A repair has been completed. Details -

A temporary repair has been done: we will be in touch to arrange a further appointment.

A repair was not possible as -

MR CARPET LTD

Date: _____ Time: _____