

L/R	Priority	Task
L	1	Installing upgrades on hosts when logged in as a user (ie Malware etc). How do we run them as an administrator?
L	1	Set up RDP to DC private PC on DC laptop
L	1	We are unable to directly access Q/nap Nas box for overview/file maintenance
L	2	Use Windows Defender in Windows 10
L	2	Is there software like speedtest to check intranet speeds we can install for monitoring?
L	2	What is the shared secret for the software VPN
L	3	Windows passwords how to update on server
L	3	Why is Andy on a manual Virtual machine?
L	1	Install double screen on front desk connected to local PC for telephone software to run (access via virtual pc?)
L	1	Audit server machines in rack and label which is which for identification (4 servers & 2 Nas Boxes)
L	1	Is there an overview (like View Administrator) to take control of an individual machine (e.g. to log it off the database)? Install on hosts & DC local
L	1	Ask Garry to investigate why I can send emails out of Smartware on my Desktop but they cannot be sent from the VMs, AFAIK we are all using the same version of Outlook.
L	1	Response time for tasks on virtual machines has slowed down lately
L	1	Anthony's scanner is very slow in branch when scanning direct to unit 32
R	1	Upgrading VM m/cs from Win 7 to Win 10 before automatic upgrade is stopped by M'soft
R	1	Install Sage on all hosts (add shortcut on DC, DG & Alisons profile only)
R	1	Install VN ware management software on physical machine and possibly all hosts.
R	1	Drives I: (MRCDB \\192.168.13.64) and X: (\\MRCVH7) lose their connections on a local machine when it restarts. ALL other network drives are re-connected automatically
R	2	DG log on drives don't allocate automatically on start up as it is the old password required to run script (1 not 2 suffix)
R	2	Do we want to upgrade to latest version of PDF scanner?
R	2	Move any outlook files installed on host "C" drives to users "H" drive
		L or R denote if the task is required to be carried out locally or remotely.
		Highlighted items are educational tasks for DC & DG to observe