

Materials Returns Form

To be Emailed or faxed to head office BEFORE any goods are returned to warehouse

Returns NO: (call head office for number)	RET-215
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Job No:	F27935	Date:	16/03/2021
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Customer Name:	Sylvia Ybanez
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Materials:	York Velvet (Hassle Free Supreme Velvet)
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Colour:	YOR-225 (Pale Sepia)
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Original Size(s): Length(s) x Width(s)	6.30m & 6.20m x 4.00m
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Fitted or Cut:	Fitted	If Cut Number of Pieces:	2
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Reason for return:

Carpets were badly damaged when opened up by Jamie – witnessed by Charlie
Manufacturer advised on same day & DG agreed with Vince to replace the above

Supplier:	Hugh Mackay	Supplier Reference:	
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Authorised By:	Vince Holden
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Labour/Charges to Debit:	N/A
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Date returned to Warehouse:	Re-fitting Friday 19 th March 2020
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Supplier Notified: (Date & Name)	10/02/2021
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Warehouse Notes or Comments

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NO GOODS TO BE RETURNED TO WAREHOUSE WITHOUT RETURNS NUMBER