

Materials Returns Form

To be Emailed or faxed to head office BEFORE any goods are returned to warehouse

Returns No: (call head office for number)	RET-236
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Job No:	F28536	Date:	04/02/2022
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Customer Name:	Robyn Innes
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Materials:	Colorado Loop (Boucle Neutrals)
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Colour:	COL-2208 (Dulwich Cord)
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Original Size(s): Length(s) x Width(s)	4.50m x 4.00m
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Fitted or Cut:		If Cut Number of Pieces:	
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Reason for return:

Wrong width ordered on carpet – should have been 4.50m x 5.00m
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Supplier:	Cormar Carpets	Supplier Reference:	242867/001
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Authorised By:	Carmen
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Re-stocking charge:	£72.00 + VAT (30% of invoice)
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Date returned to Warehouse:	Carpet @ Warehouse
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Supplier Notified: (Date & Name)	03/02/2022 - Oliver
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Warehouse Notes or Comments

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NO GOODS TO BE RETURNED TO WAREHOUSE WITHOUT RETURNS NUMBER