

# Materials Returns Form

To be Emailed or faxed to head office BEFORE any goods are returned to warehouse

Returns NO: (call head office for number)	RET172
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Job No:	P27870	Date:	20/11/17
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Customer Name:	Harris
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Materials:	Linen Basketweave Tape
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Colour:	LBW58 Midnight
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Original Size(s): Length(s) x Width(s)	30.50 lin mtrs
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Fitted or Cut:	No	If Cut Number of Pieces:	1
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Reason for return:

Kasia advised that the binding tape is NOT colour fast so it cannot be applied to the stair runners. Crucial to collect faulty tape from Kasia Carpets & issue a full credit.

Customer coming in on 21/11 to select an alternative tape

Supplier:	Crucial Trading	Supplier Reference:	Harris 146771
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Authorised By:	Sarah Randell
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Labour/Charges to Debit:	£N/A
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Date returned to Warehouse:	
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Supplier Notified: (Date & Name)	
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Warehouse Notes or Comments

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**NO GOODS TO BE RETURNED TO WAREHOUSE WITHOUT RETURNS NUMBER**