

# Materials Returns Form

To be Emailed or faxed to head office BEFORE any goods are returned to warehouse

Returns NO: (call head office for number)	RET179
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Job No:	P28336	Date:	11/6/18
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Customer Name:	Clark
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Materials:	Berber Traditions (Naples)
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Colour:	Strata Dusk (NAP-S02)
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Original Size(s): Length(s) x Width(s)	7.85 x 4.00m
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Fitted or Cut:	No	If Cut Number of Pieces:	
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Reason for return:

Carpet taken to site & rolled out 8/6/18, Billy spotted multiple tufts missing & advised that the piece measured at 7.50m (0.35m under size).  
Replacement piece ordered 8/6/18 with Amanda, due in to MRC 11/6/18.  
Labour charges discussed with Neal Ford (rep).

Supplier:	Kingsmead	Supplier Reference:	Neal Ford
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Authorised By:	Neal Ford
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Labour/Charges to Debit:	£77.80
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Date returned to Warehouse:	
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Supplier Notified: (Date & Name)	
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Warehouse Notes or Comments

Billy to collect carpet from site 11/6/18 & return to Warehouse same day.  
Supplier to collect 12/6/18.

**NO GOODS TO BE RETURNED TO WAREHOUSE WITHOUT RETURNS NUMBER**