

# Materials Returns Form

To be Emailed or faxed to head office BEFORE any goods are returned to warehouse

Returns NO: (call head office for number)	RET196
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Job No:	P28942	Date:	21/6/19
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Customer Name:	Glassey
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Materials:	Westend
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Colour:	Cloud
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Original Size(s): Length(s) x Width(s)	6.50 x 3.66m
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Fitted or Cut:	Fitted	If Cut Number of Pieces:	1
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Reason for return:

Fault line

Chas,

Westex **DO NOT** require the carpet to be returned on this occasion so please inspect the carpet when Mike brings it back to see if we can make a rem out of the good section?  
If not, please dispose of it, thanks, Nigel

Supplier:	Westex	Supplier Reference:	Case 57-13252
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Authorised By:	Catherine Overend
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Labour/Charges to Debit:	£75
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Date returned to Warehouse:	
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Supplier Notified: (Date & Name)	
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Warehouse Notes or Comments

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**NO GOODS TO BE RETURNED TO WAREHOUSE WITHOUT RETURNS NUMBER**