

Materials Returns Form

To be Emailed or faxed to head office BEFORE any goods are returned to warehouse

Returns NO: (call head office for number)	RET197
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Job No:	P29029	Date:	15/07/19
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Customer Name:	Codling
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Materials:	Globe (Havana)
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Colour:	197 (HAV27)
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Original Size(s): Length(s) x Width(s)	3.90 x 4.00m
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Fitted or Cut:	No	If Cut Number of Pieces:	
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Reason for return:

<p>Carpet damaged in transit (4 holes through the middle)</p> <p>Replacement & full refund required</p>

Supplier:	Best	Supplier Reference:	43246
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Authorised By:	Eric
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Labour/Charges to Debit:	£60 to cover part wasted day for Billy on 15/7
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Date returned to Warehouse:	
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Supplier Notified: (Date & Name)	
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Warehouse Notes or Comments

NO GOODS TO BE RETURNED TO WAREHOUSE WITHOUT RETURNS NUMBER