

Materials Returns Form

To be faxed to head office BEFORE any goods are returned to warehouse

Returns No: (call head office for number)	RET 126
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Job No:	F24233	Date:	21/07/15
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Customer Name:	Golden Brick Construction
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Materials:	Westminster (Savannah Milan)
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Colour:	NTWES-02 (25)
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Original Size(s): Length(s) x Width(s)	6.70m x 4.00m
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Fitted or Cut:	Cut	If Cut Number of Pieces:	1
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Reason for return:

Transit Damage on both sides

Supplier:	Kersaint Cobb	Supplier Reference:	Paul Cocks
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Authorised By:	Paul Cocks
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Labour/Charges to Debit:	Nil
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Date returned to Warehouse:	Never Left Warehouse
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Supplier Notified: (Date & Name)	Paul Cocks 21/07/2015
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Warehouse Notes or Comments

6.70m x 4.00m piece delivered has transit damage on both sides –
 Fitter (Damien) attempted to cut down runners but did not proceed as carpet was
 too badly damaged. New piece to be sent in as replacement and then collection will
 be arranged a few days after.

NO GOODS TO BE RETURNED TO WAREHOUSE WITHOUT RETURNS NUMBER