

Materials Returns Form



To be faxed to head office BEFORE any goods are returned to warehouse

Returns No: (call head office for number)	RET. 135		
Job No:	P26759	Date:	8/1/16
Customer Name:	Katie Sandeman		
Materials:	Chelsea (Boston)		
Colour:	54 Mud (Baso17)		
Original Size(s): Length(s) x Width(s)	570 x 400		
Fitted or Cut:	Yes/No	If Cut Number of Pieces:	1

Reason for return:

Damaged in transit.

Supplier:	Telenzo	Supplier Reference:	Jamie
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Authorised By:	Jamie
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Labour/Charges to Debit:	£ N/A
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Date returned to Warehouse:	
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Supplier Notified: (Date & Name)	
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Warehouse Notes or Comments

NO GOODS TO BE RETURNED TO WAREHOUSE WITHOUT RETURNS NUMBER

FAXED 08 JAN 2016