

## Notes for fitter

- Collect Keys from Basement Key office 256 Queen Anne street, W1
- Lay Double layers of Padfelt T/Out to try & Limit updraught soiling  
MARKS
- This is a tenanted flat So please replace furniture & Books etc to their original positions. Customer is away whilst work is being carried out
- Must Hoover flat & Common Parts on Completion & leave clean/Tidy.
- Remove door stop in Kitchen & Refit once new vinyl is laid.
- See Notes from Customer on the attached email regarding furniture moving.

mrcarpet  
Job No: P29257  
Name: Hdwe  
Address:  
Tel:  
Sheet: (1 of 2)

Sudbury TW15E 4Z  
Col. 633/28 (Lime)

Sitting Room  $620 \times 500$   
 $= 31m^2$

Small front bed  $290 \times 400$   
 $= 11.60m^2$

Total = 42.60m<sup>2</sup>

u/hay =  $40m^2$

Designatex 2150  
Col. BARCA Limestone

Kitchen  $215 \times 200$   
 $= \underline{\underline{430m^2}}$

u/hay =  $40m^2$

P29257  
Hdwe

2 of 2

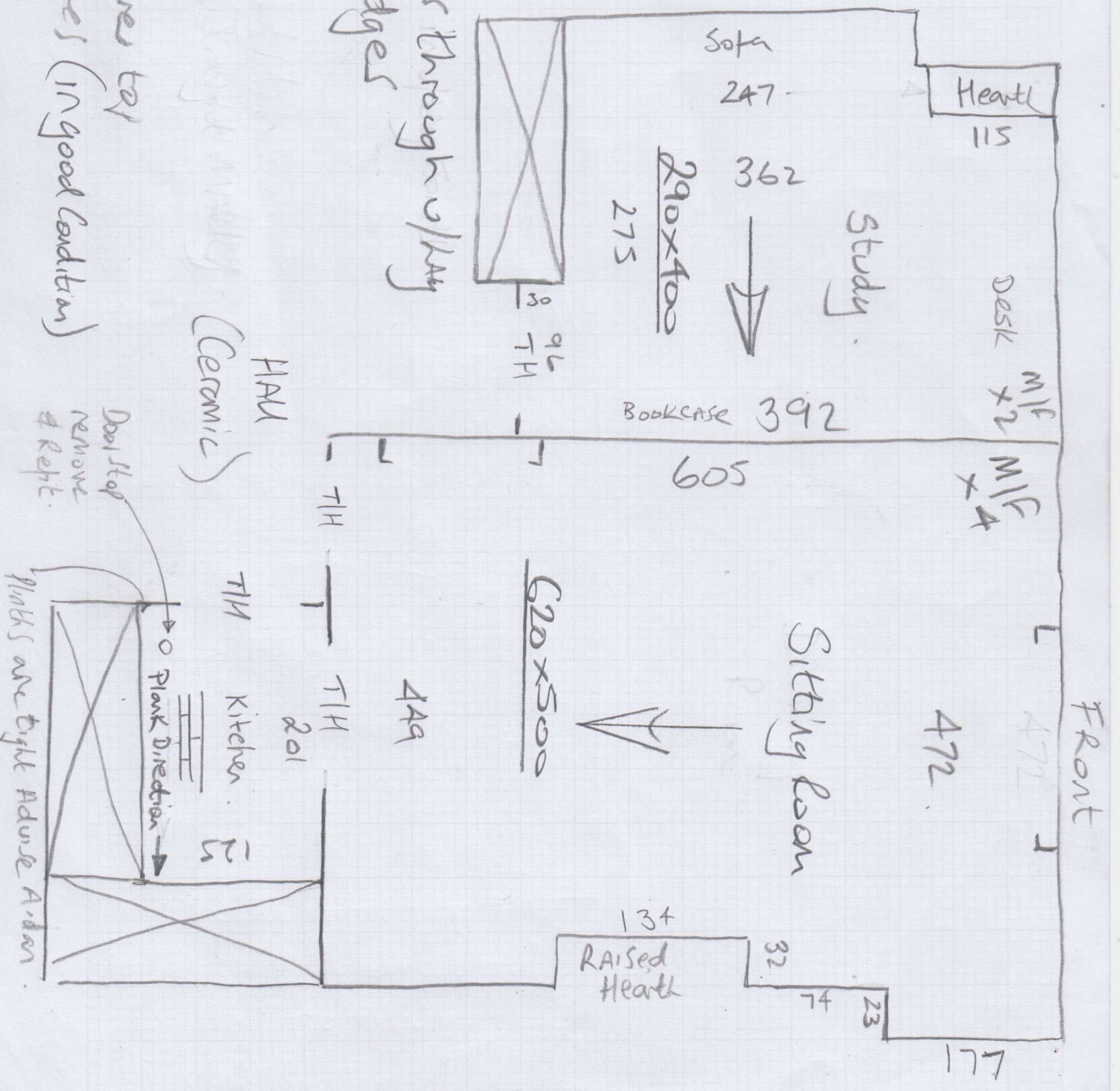
Job No:  
Name:  
Address:  
Tel:  
Sheet: of

\* Lay Double layers of padding to prevent updraught!

BAD Draught marks through w/hay Joins + around edges

\* TAKE DOWN MARKS DOWNSIDE  
Lay Kitchen Vinyl over top of existing lime tiles (in good condition)

Lay Kitchen Vinyl over top of existing lime tiles (in good condition)



**Nigel Symonds (Mr Carpet)**

**From:** Aidan Mckearney [aidan.mckearney@hdwe.co.uk]  
**Sent:** 01 October 2019 13:27  
**To:** Dimitris Lekkas  
**Cc:** paul@ffgconstruction.com; nigelsymonds@mr-carpet.co.uk; jackbarton@mr-carpet.co.uk  
**Subject:** RE: Renewal re painting 30/31 Devonshire place flat g

P29257  
Hdwe

Hi Dimitris,

Thank you for your email.

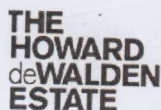
I have copied in Paul and Jack who will be carrying out the works to advise on the below.

Yes we can carry out the works over those dates you have suggested.

All the best

**Aidan Mckearney**  
Residential Manager

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Registered Office  
27 Baker Street  
London W1U 8EQ

Registered Number  
781024 England

hope my email finds you well.

Further to my below email,

Re carpet contractor:

I am sure you are aware that Nigel came last Monday and took the measurements.

Re travel dates:

I will leave on October 6th (Sunday).

So, works can start on Monday, Oct. 7th

As I need to book tickets, would the flat be ready by October 23d or more time is needed?

Can I arrange for my house keeper to come on the 23d to clean before I arrive? (Wednesday is the day she comes)

Please confirm.

Re works to be done, I summarise below what we have discussed:

- Repainting (except Master Bedroom)
- Replace carpets (Sitting Room & 2nd bedroom)
- Replace vinyl 'tiles' (Kitchen)
- Replace ceiling 'spot' lights (several are burnt out)

Additional

(\* ) Could you please also have the sitting room roller blinds replaced?

(\* ) The mechanism of the wooden window in the second bedroom has a problem: when opened it slides down again

(\* ) Could you please have somebody to have a look at the fridge? As I have shown to you, there is constantly a piece of ice at the back (which never melts), as there are these grey-black water marks at the back. Otherwise the fridge and freezer work well.

Re preparing the flat for the works:

- Art works, equipment (hifi, computer equipment, printer, etc.) will be moved into the master bedroom

\*\* except the TV set and the

- Books, magazines and other items lying around in the two rooms will be put into boxes and moved into the master bedroom

\*\* some of the boxes may be left in the sitting room or the entrance hall if there is not enough space in the master bedroom

- Furniture, the TV set and the bookcases (with books) will remain.

- The cupboards in the second bedroom and the kitchen as well as the fridge are in use and contain things in.

Could you please forward the following instructions/notes the contractor(s)

- Cover and/or seal with tape
  - [a] The master bedroom door
  - [b] The cupboard in the second bedroom
  - [c] The kitchen cupboards and the fridge

- Take special care when moving books from/to the bookcases

- Be careful with the furniture, TV, etc.

(\* ) Special care with the trunk (on the side of the sofa) - the handles are quite fragile.

MARTH  
TAKE NOTE!  
}