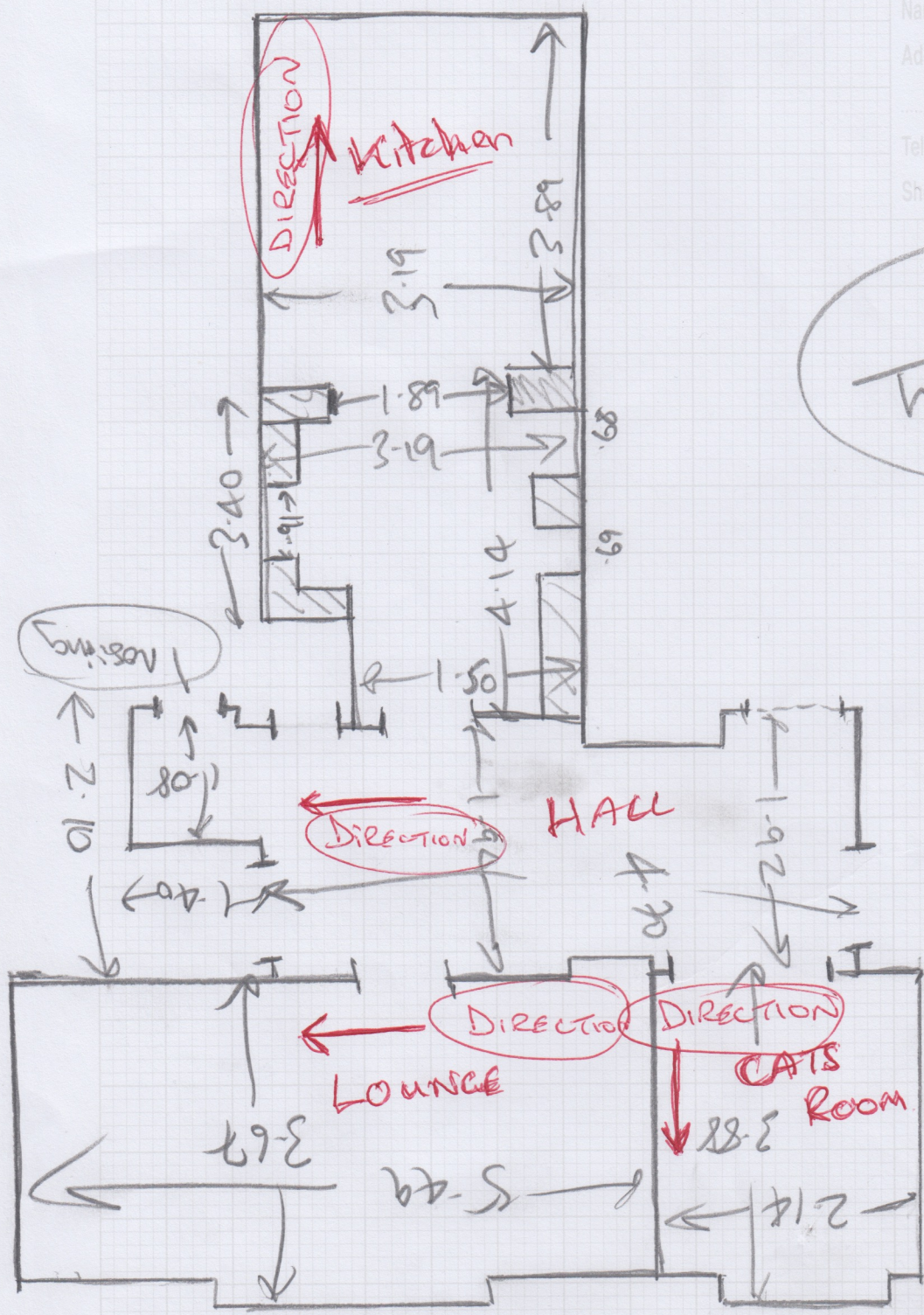


Job No: R17522
Name: **Jeremy Collins**
Address: 17 Anne Way
West Molesey
Surrey KT8 2PT
Tel: _____
Sheet: _____ of: _____



Trans per 2229

R17657 – Collins Monday 30th October - Friday 3rd November for installation

Roy

This is the job I spoke about with the wild cats for Jeremy from the printers next door to the warehouse.

There are 13 units of stopgap 1200 pro ordered from Volante awaiting collection.

SEE ATTACHED PLAN FOR LAYING DIRECTIONS the lounge & hall run the same way but the kitchen and the cats room are at right angles to the hall.

Please follow these instructions as this is what I have agreed with them to accommodate the cats. Also they are slightly behind with their prep work and this will allow them to continue without slowing you down.

Also Jeremy is waiting to go to work when you arrive so please be earlier as possible every day.

1. On arrival please screed the cat's room first as the carpenter is coming late on Monday to fit the skirting. As this floor is a relatively new sand and cement screed I think this area will dry the quickest.
2. On Monday continue and screed the hall & lounge (please leave access for the guys fitting the skirting in the cats room to be able to get access to that room.
3. Fit the cats room tiles on Tuesday so they can get their room back to normal as quickly as possible please and then go on to fit/screed the other areas.

If Jeremy hasn't uplifted ALL the old tiles by the time you get there on Monday then I suggested he leave the kitchen to last as you can then get on with the laying of the cats room, lounge & hall before needing access to the kitchen but I will leave you to make any necessary adjustments to this plan with Jeremy direct.

DG